



ST VINCENT'S SCHOOL

A Specialist School for Sensory Impairment and Other Needs

Friday, 02 February 2024

Ref: JP/HW

Dear Parents/Carers

This year's parents evening has been arranged for **Wednesday 27th March 2024 from 4.30pm to 7.30pm**. Upon arrival you will be given your child's 'Monitoring Progress Report card' and during the course of the evening you will have the opportunity to discuss your child's progress with teaching and support staff.

To ensure that all parents have an equal opportunity to speak to staff, interviews will be limited to 10 minutes. Representatives of the care staff will also be present on the evening.

We realise that it is difficult for some parents/carers to attend because of the distance, timing or personal commitments. If you are unable to attend we will ensure that you receive your child's monitoring card, together with any other literature available to parents/carers on the night.

Please complete the attached reply slip and return it to school as soon as possible. In order to ensure that the evening runs smoothly we would appreciate it if you could also give an indication of the time at which you expect to arrive at school.

Yours sincerely

Dr J A Patterson

Principal

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Admitted to Liverpool City Council's Freedom Roll of Associations and Institutions 8th April 2015

PARENTS EVENING REPLY SLIP

I/we will/will not be attending the Parent's evening on **Wednesday 27th March 2024** from 4.30pm to 7.30pm.

Signed: _____

Please print pupil's name: _____

I/We would hope to arrive at St. Vincent's at approximately: _____