Pastoral Care Policy

Approved by the Headteacher and Governing Body on 21.09.2026
Reviewed: 09.26
To be reviewed: 09.28

Through pastoral care arrangement and provision, St Vincent's School demonstrates its ongoing commitment to the personal and social development of all pupils. Pastoral care is fully integrated into the school's routines, provision and activities.

All staff work together to create a safe and caring atmosphere in which pupils can feel happy and secure. We are committed to guiding and advising our pupils, equipping them with the skills needed to become independent and to integrate fully into society.

We encourage a sense of achievement, self-worth, moral responsibility and mutual respect. We recognize that each member of our school community is special and unique. Gifts and talents are valued and nurtured through all our work.

Aims

1. To maintain an atmosphere where pupils feel that they are safe, valued, respected and happy
2. To promote the aims of our school
3. To implement our code of conduct for discipline, rewards and sanctions
4. To maintain the highest standards of teaching and learning
5. To respond to the concerns, fears and worries of our pupils
6. To build an atmosphere of trust

The ethos of the school is reflected in the moral, intellectual, personal and social development of pupils. This is achieved by staff promoting an atmosphere of care and respect within the life of the school.

Good relationships are paramount to generate a positive climate within the school community. Pupils are encouraged to develop and value a respect for themselves and others. Relationships are nurtured between:

- Staff and pupils
- Pupils and their peers
- Members of staff
- Senior Leadership Team and staff
- School and surrounding community

Pupils are encouraged to be responsible for their own personal safety and supported to acquire skills to do this. This support will enable them to make decisions, and know where to get help, if they are confronted with danger.

The whole school community is aware that **the Head Teacher is the lead person responsible for safeguarding** and that all staff have a responsibility to safeguard.

The designated Child Protection Co-ordinators (CPC) are responsible for dealing with safeguarding/child protection issues.

Roles and responsibilities:

The Head is **Mr. D Swanston**

The Chair of Governors is **Mrs. B Buckle**

The DSL for Child Protection is **Mr. M. Morris**

Those trained to provide cover for the role of DSL are **Mr L. Green & Miss N Ellison**

The nominated Safeguarding / Child Protection Governors is **Mrs. L Aitken**

The nominated governor for dealing with allegations against the principal is: **Mrs. B Buckle**

The Independent Visitor is **Ms Julie Collins**

The Independent Person is **Elizabeth Halpin**

Pupils are aware that

- The Health Care Co-ordinator (HCC) is responsible for their medical needs
- First aiders are always available and procedures for dealing with pupils who need first aid.

Implementation

Roles and Responsibilities

- The Board of Governors have overall responsibility for the implementation of the curriculum including monitoring the safety of each child in the school.
- The Senior Leadership Team ensures that pastoral care is given a high profile in the School Evaluation Document (SED/SIP).
- The P&ISM co-ordinates, monitors and evaluates the implementation of the Pastoral Care Policy, working with all staff to ensure skills, training and resources are kept up to date.
- The P&ISM ensures that all staff are familiar with the Pastoral Care Policy and is available to assist, when needed.
- The CPD co-ordinators will arrange appropriate training for staff
- All staff will aim to build pupil self esteem and encourage them to be assertive and to resist negative peer pressure.
- All staff will support pupils to celebrate success and develop the ability to make moral decisions and to know the difference between right and wrong.

Monitoring and Evaluation

- Parents are welcomed and encouraged to contact school if they have concerns or worries. All concerns will be given prompt attention.
- Parents are encouraged to share concerns about home circumstances or medical matters which may affect a pupils learning or behaviour. Information disclosed will be treated as confidential.
- Staff will annually review and discuss the Pastoral Care Policy.

- The opinions of parents and children will be valued and where appropriate action will be taken.

Conclusion

The schools system of pastoral care is effective when the policy and planning for pastoral care are fully implemented and reflected in the quality of provision within and beyond the classroom and the effectiveness of the support arrangements for individual pupils.

At all levels of the caring process, all staff and pupils will feel valued and safe