

St Vincent's School for Blind and Partially Sighted Children

Intimate Care or Bodily Functions Requiring Staff Assistance

Aim

- ❖ To provide guidance for staff who assist pupils with intimate care and bodily functions
- ❖ To offer support to staff so they are aware of, and comply with, best practice in relation to the above
- ❖ To provide guidance for staff who undertake the responsibility of working alone with pupils in relation to the above

Intimate Care

All pupils should be encouraged to become as independent as possible in relation to intimate care and bodily functions. Where the pupil is unable to be independent in this matter, due to physical or mental limitations, staff may be asked to intervene in the following situations

- ❖ Staff supervision/assist of pupils dressing and undressing
- ❖ Staff supervision/assist of pupils bathing/showering
- ❖ Staff supervision/assist of pupils in the toilet
- ❖ Staff changing young pupils who wear nappies
- ❖ Staff assisting pupils who are incontinent
- ❖ Staff supervision/application of sanitary protection
- ❖ Application of prescribed creams and lotions
- ❖ Application of sun cream
- ❖ Staff administering First Aid
- ❖ Staff dealing with sick or injured pupils

Best Practice for staff who may be asked to intervene in any of the above

- ❖ Staff who supervise/assist pupils with intermit care and bodily functions must have full CRB Enhanced Disclosure
- ❖ Your line manager must be aware you carry out such procedures
- ❖ The pupils dignity must be maintained at all times
- ❖ Permission from Parents/Carers to be gained if pupil require assistance with intimate care or bodily functions
- ❖ Parent/Carers to be informed of any unexpected intervention by staff in relation to this matter
- ❖ If possible inform a colleague of what you are about to do
- ❖ If possible work in an area where others are close at hand
- ❖ If possible pupils should be assisted by a same sex member of staff
- ❖ Protective clothing and gloves should be worn if deemed necessary