

St Vincent's School for Blind and Partially Sighted Children

Policy Document Title:	Policy for External (Including Overseas) Students /Volunteers / Visitors
To be read in conjunction with:	Safeguarding/Child Protection Policy Safeguarding Statement Working Together under the Children's Act (1989) National Care Standards 2002
Updated:	07/09 SR
To be reviewed:	07/10

St. Vincent's School Mission Statement:

Inspired by the example of St. Vincent, we work together in a safe and caring atmosphere, where a high standard of education and care are provided.

We encourage a sense of achievement, self-worth, moral responsibility and mutual respect, honouring all faith traditions and beliefs. Each one of us in our community is special and unique. Gifts and talents are valued and nurtured through all our work.

We are outward looking In our approach to the wider educational and social community and we encourage all our young people to become independent and to integrate fully into society.

Any application for a placement at St. Vincent's School must be approved by the Principal and reported to the governing body of the school and must have a nominated member of the staff to oversee it throughout the full term.

The placement will be agreed after Senior Leadership Group have evaluated the benefits and potential costs to the school.

The following criteria must be adhered to before agreeing to any placement:

- ❖ All Volunteers must be Police Checked. Foreign Visitors must have evidence of clear police checking from home country.
- ❖ Resident visitors will not be permitted to entertain guests overnight.

- ❖ Resident visitors will be expected to make a reasonable contribution to the care programmes in out of school hours. This will be co-ordinated by Pastoral and Independence Skills Manager.
- ❖ Any breach of terms or abuse of school residential areas will result in immediate termination of placement.